

**MAIER FOUNDATION, INC.**  
**Grant Request Form**

Organization: _____	Date of Request: _____
Address: _____	Amount of Request: _____
_____	Time Frame: _____
Contact Name: _____	Contact Phone: _____

**Part I:**

**Summary of Request:**

- Need or problem being addressed by project/program.
- Description (plans, goals, and purposes) of project/program. Be certain to discuss how this project/program represents a specific solution to the need outlined above.
- Method and frequency of evaluating project progress and overall success.
- Additional comments.

**Part II:**

**Funding of Project or Program:**

- Specific use of funds. How much money is your organization asking from the Foundation? Over what period of time? On what specific items will your organization spend the Foundation's funds?
- Detailed line-item budget for this entire project, showing how and when funds will be disbursed. Be certain to recognize the impact of investment of idle funds.
- Timetables for funding, project commencement, and project completion.
- Sources of all other funding for grant seeker and detailed list of specific sources being previously or simultaneously solicited for this project. Commitments made by any other sources (if known at time of this request).
- Historical and potential new sources, as well as estimated amounts, of matching funds.
- Annual operating budget of your organization.

**Part III:**

**To be completed *only* by organizations that have never before received funding from the Maier Foundation:**

- History of organization.
- Purpose or focus of organization.
- List of officers/senior managers, showing tenure of each.
- List of Board of Directors, showing primary occupation of each member. Also include any noteworthy other board affiliations of each member.